



The School Board of Miami-Dade County, Florida  
**SCHOOL BOARD ADMINISTRATION BUILDING**  
 Bureau of Procurement and Materials Management  
 1450 N.E. 2<sup>nd</sup> Avenue, Room 352  
 Miami, Fl. 33132

Direct All Inquiries To  
 The Bureau of Procurement and Materials  
 Management –  
 L. Leasburg-Kramer C.P.M.  
 Email: lleasburg-kramer@dadeschools.net  
 PHONE: (305) 995-1364  
 TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM

Date: 10/21/2005

Addendum No. 1

BID/RFP No.: 066-EE04

BID/RFP TITLE: Computers: Classroom/Administrative, Servers, and Laptops

This addendum modifies the conditions of the above referenced BID/RFP as follows:

- 1) Change opening date to: November 3, 2005
- 2) Modify Special Condition 12, SAMPLES and Special Condition 23, LABELING. See new pages SC3, SC4, SC5
- 3) Modify Response sheets to GROUP1, Items 3 through 4H (19" monitor removed and Item 4 Small Form Factor specifications revised) **New Excel file has been posted for response.**
- 4) Response to Questions attached.

The attached pages containing clarifications, additional information and requirements constitutes an integral part of the referenced bid.

- 1 If your bid/proposal has not been mailed, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been mailed, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. **BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.**

I acknowledge receipt of Addendum Number

PLEASE NOTE: If your firm has mailed a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-MAIL I.D. \_\_\_\_\_ FAX # \_\_\_\_\_

BY: SIGNATURE (Manual): \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed)- \_\_\_\_\_ TITLE: \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE



## BIDDER QUALIFICATION FORM

BID NO. \_\_\_\_\_

BID TITLE \_\_\_\_\_

Revised Opening Date

Direct all inquiries to Procurement Management Services:

BUYER NAME: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PHONE: (305) \_\_\_\_\_

FAX NUMBER \_\_\_\_\_

TDD PHONE (305) 995-2400

Bids will be accepted until 2:00 PM on \_\_\_\_\_ in room 351, School Board Administration building, 1450 NE 2nd Avenue, Miami, FL., 33132, at which time they will be publicly opened. Bids may not be withdrawn for \_\_\_\_\_ days after opening. (Refer to Instructions to Bidders, para. IV.B.)

THE SUBMISSION OF THE BID BY THE VENDOR, ACCEPTANCE AND AWARD OF THE BID BY THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND SUBSEQUENT PURCHASE ORDERS ISSUED AGAINST SAID AWARD SHALL CONSTITUTE A BINDING, ENFORCEABLE CONTRACT. UNLESS OTHERWISE STIPULATED IN THE BID DOCUMENTS, NO OTHER CONTRACT DOCUMENTS SHALL BE ISSUED.

I. A. BIDDER CERTIFICATION AND IDENTIFICATION

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid; and I certify that I am authorized to sign this bid for the bidder.

B. Vendor certifies that it satisfies all necessary legal requirements as an entity to do business with the School Board of Miami-Dade County, Florida.

II. INDEMNIFICATION

The Bidder shall hold harmless, indemnify and defend the indemnities (as hereinafter defined) against any claim, action, loss, damage, injury, liability, cost or expense of whatsoever kind or nature including, but not by way of limitation, attorney's fees and court costs arising out of bodily injury to persons, including death, or damage to tangible property arising out of or incidental to the performance of this Contract (including goods and services provided thereto) by or on behalf of the Bidder, whether or not due to or caused in part by the negligence or other culpability of the indemnity, excluding only the sole negligence or culpability of the indemnity. The following shall be deemed to be indemnities: The School Board of Miami-Dade County, Florida and its members, officers and employees.

III. PERFORMANCE SECURITY, is required on this bid. YES  NO

Refer to **INSTRUCTIONS TO BIDDERS**, para. VII., and VI.

IF PERFORMANCE SECURITY IS REQUIRED, PLEASE INDICATE THE TYPE TO BE FURNISHED:

Performance Bond  Check (Cashier's, Certified, or equal)

An original, manual signature is required on the Bidder Qualification Form.  
(Bidder is requested to use blue ink)  
(Do not use pencil)

**Legal Name of Vendor** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Telephone No.** \_\_\_\_\_ **E-mail address** \_\_\_\_\_

**By: Signature (Original)**

*Of Authorized Representative* \_\_\_\_\_ **Date** \_\_\_\_\_

**Name (Typed or Printed)**

*Of Authorized Representative* \_\_\_\_\_ **Date** \_\_\_\_\_

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FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AFFIX  
POSTAGE  
HERE

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
BUREAU OF PROCUREMENT AND MATERIALS MANAGEMENT  
ROOM NO. 352 BID BOX  
1450 N.E. 2<sup>ND</sup> AVENUE  
MIAMI, FLORIDA 33132

BID NO.: \_\_\_\_\_  
BID TITLE: \_\_\_\_\_  
BID OPENING DATE: \_\_\_\_\_

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THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
Bureau of Procurement and Materials Management

NOTICE OF PROSPECTIVE BIDDERS

NO BID

If not submitting a bid at this time, for informational purpose only, detach this sheet from the bid documents, complete the information requested, fold as indicated, staple, affix postage and return address, and mail. **NO ENVELOPE IS NECESSARY.**

NO BID SUBMITTED FOR REASON(S) CHECKED AND/OR INDICATED:

**Our company does not handle this type of product/service.**  
**We cannot meet the specifications nor provide an alternate equal product.**  
**Our company is simply not interested in bidding at this time.**  
**OTHER, (Please specify)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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We do not want to be retained on your mailing list for future bids for this type or product and/or service.

Signature \_\_\_\_\_  
Title \_\_\_\_\_  
Company \_\_\_\_\_

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**NOTE:** Failure to respond, either by submitting a bid or this completed form, may result in your company being removed from the School Board's bid list. To qualify as a respondent to the bid, vendor must submit a *NO BID*.

MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 066-EE04	BUYER L. Leasburg-Kramer C.P.M.	PAGE SC 3
TITLE Computers: Classroom/Administrative, Servers, and Laptops		

**SPECIAL CONDITIONS: CONTINUED**

11. **PRODUCT APPROVAL:** Computer manufacturers/brands or model revisions with substantial technology changes, never previously tested or reviewed by the District, may be required to be submitted by the bidder for testing and approval by Information Technology Services, or samples will be required for testing prior to award. One unit, as specified in the attached documentation, for each unit submitted for consideration, shall be delivered to ITS for testing. Samples will be supplied to the District at no charge, for a period of 90 days.
12. **SAMPLES:** Samples, if required, shall be delivered within **(10) ten days** after request to: The ITS warehouse, 2740 NW 104 Court, Miami, FL 33172. Samples not received within the ten (10) days may be considered non-responsive, and bidder and/or item may not be recommended for award. Samples will be submitted at no charge to the District and will be made available for ninety - (90) days.
13. **OPERATING SYSTEM:** The vendor shall pre-load the operating system on the computer or server unless otherwise specified on the purchase order and the vendor shall provide a Certificate of Authenticity and CD of installed operating system or system recovery disks for each computer or server. License numbers must be provided for all software. A label with the Certificate of Authenticity information is requested to be affixed to the CPU casing, for all units delivered under this bid, in an easy to view location.
14. **MANUFACTURERS/AUTHORIZED DEALER CERTIFICATION:** If bid is being submitted by other than the manufacturer, a manufacturer's certification that bidder is an authorized dealer of the product, is required. Failure to submit this letter of certification at time of bid, or within five (5) days of request, may result in the bid not being considered for award.
15. **REQUIREMENTS FOR MANUFACTURERS REQUESTING CONSIDERATION: Manufacturers shall be required to provide evidence of competency in three of the following categories:**
  - Demonstrate ability to provide consistent computer component supply from leading suppliers.
  - Provide documentation of a minimum installed base of 1000 computers, within the last year. Vendors submitting responses for servers will provide documentation for a minimum of 100 installed nodes.
  - Vendor must provide evidence of Shareholders Equity of at least \$200 million as of last Fiscal Year Ending
  - Vendor must provide evidence of Return on Equity of at least 5% as of last Fiscal Year Ending
  - Be an established firm, which has provided computer hardware to MDCPS for at least 5 years and shipped a minimum of \$1,000,000 in systems to the District during this time.
  - Have a manufacturing facility capable of meeting the Districts needs as specified in this bid. Must document shipments during the last three (3) years at more than 30% of the District's requirements for the past year. Copies of invoices, service calls or other verifiable documentation are requested in support of this requirement.

**Additionally, all vendors must:**

- Have a documented, established, and acceptable quality control program used in the production process. Documentation supporting this, including a certification process for employees, is requested to be submitted with this bid.
- Have a well-established and viable customer service center and technical support center; vendor should be able to demonstrate the ability to handle the Districts customer service and technical support needs. Additionally a copy of an organizational chart showing positions, persons employed in these positions, their certifications, and company training manuals for these support functions are requested to be submitted with this bid. Resume and certifications of technician(s) and other key personnel to be assigned to the District account may be requested. Local or toll free telephone number and fax/e-mail/internet information for business day from 8:00 a.m. to 5:00 p.m. are requested.

BID 066-EE04	BUYER L. Leasburg-Kramer C.P.M.	PAGE SC 4
TITLE Computers: Classroom/Administrative, Servers, and Laptops		

**SPECIAL CONDITIONS: CONTINUED**

Acceptance of these documents, as proof that the bidder can meet the District's technology needs, will be the decision of Information Technology Services, Instructional Technology and Procurement Management. Failure to submit the requested documentation at time of bid, or within five (5) days of request, may result in the bid not being considered for award.

- 16. **NEW EQUIPMENT:** This bid shall be for new equipment only. Newly manufactured containing used or rebuilt parts, remanufactured, rebuilt, reconditioned, newly re-manufactured, used, shopworn, demonstrator or prototype equipment is not acceptable and will be rejected. Bidders submitting proposals for equipment that is not new will be considered non-responsive.
- 17. **PROJECTED MAXIMUM ACCEPTABLE DEAD-OUT-OF- BOX (DOB) RATE:** The projected maximum acceptable DOB rate, shall not exceed 2 units per every 100 installed or 2%. Units received DOB will be required to be replaced, within 10 working days, with the same specified model, at no additional cost to the District. DOB rates exceeding this shall be grounds for default.
- 18. **PROJECTED MAXIMUM ACCEPTABLE COMPONENT FAILURE RATE:** A failure shall be defined as any hardware component malfunction that makes the unit inoperable within the first 6-months of operation. Component failure on the same or a combination of multiple components, occurring three (3) times within the first 6-months of operation will be deemed unacceptable performance by the District. Units received experiencing multiple component failure as documented through warranty repair work receipts, will be required to be replaced within 10 working days with the same specified model, at no additional cost to the District. Vendors with shipment of more than 2 units per every 100 installed or 2% of computers experiencing component failure may be considered in default of the contract.
- 19. **ACCEPTED COMPUTERS:** Once a computer is evaluated and accepted by M-DCPS, vendors may not replace any components within the computer system. Subsequent generations of the approved model of personal computer/accessory require approval by Information Technology Systems. If vendors substitute without written authorization, the vendors will be in default and lose eligibility to conduct business with The School Board, pursuant to the Instruction To Bidders. M-DCPS reserves the right to examine all equipment.
- 20. **AREA REPRESENTATIVE:** Bidder(s) must indicate in the space provided, the name, address, and phone number of the vendor representative who may make periodic scheduled visits to the schools and departments and who will be available, upon request, to resolve billing and delivery problems. Vendor's representatives must comply with Special Condition 37, JESSICA LUNSFORD ACT.
- 21. **PREFERRED CERTIFICATIONS AND COMPLIANCE FOR COMPUTERS/LAPTOPS:** The following certification is preferred in order for the personal computers to be used for various applications within M-DCPS.
  - A. DMI Compliant
  - B. Windows XP 2000
 Future operating system updates and revisions must be reviewed and be approved in writing for use in computers supplied under this contract by ITS.
- 22. **PREFERRED CERTIFICATIONS AND COMPLIANCE FOR SERVERS:** The following certification is preferred in order for the servers to be used for various applications within M-DCPS.
  - A. DMI Compliant
  - B. Windows 2003
 Future operating system updates and revisions must be reviewed and be approved in writing for use in servers supplied under this contract by ITS.
- 23. **LABELING:** All systems must display the following information:
  - 1. Serial # of unit

MIAMI-DADE COUNTY PUBLIC SCHOOLS  
**BID PROPOSAL FORM (FORMAT A)** TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID <p style="text-align: center;">066-EE04</p>	BUYER <p style="text-align: center;">L. Leasburg-Kramer C.P.M.</p>	PAGE <p style="text-align: right;">SC 5</p>
TITLE <p style="text-align: center;">Computers: Classroom/Administrative, Servers, and Laptops</p>		

**SPECIAL CONDITIONS: CONTINUED**

2. FCC Compliance – Class B Certification Code
3. UL listed identification
4. Operating System Certificate of Authenticity
5. Model Number

Label should be affixed in an easy to view area on the outside of the CPU housing.

24. **WARRANTY:** The warranty for equipment, after delivery and acceptance by the school or department, shall be for **three (3) years** on-site, including all parts and labor. All warranty claims require a 24-hour response time, and all warranty work on computer systems shall be completed within three days of notification from the end user. If the equipment cannot be restored to normal operation within three (3) working days, the vendor must provide replacement equipment as a loaner at no additional cost to M-DCPS until the M-DCPS owned equipment is repaired and reinstalled. A detailed description of all repair work shall be provided to the end user after the work is completed. When performing any work at a school site, service personnel must check in at the main office prior to commencement of work. Additionally, vendor's representatives must comply with Special Condition 37, JESSICA LUNSFORD ACT. If equipment cannot be repaired at the site, the vendor will provide shipping materials, shipping instructions, call tags and pay all shipping charges. If repairs cannot be made within three days, the vendor may be considered in default of the contract.
25. **SERVICE:** The following minimum service requirements are included as part of the contract award:
- A. Vendors will maintain technical service hours of 7:00 AM to 7:00 PM EST
  - B. Vendors with more than 1000 installed base at MDCPS may be requested to have a help desk clerk dedicated to MDCPS located at our facility at 13135 SW 25 Street, Miami FL
  - C. Parts shall be available, sufficient to keep equipment purchased under this contract in operational condition, for a minimum of three (3) years after equipment acceptance. Part levels for the warranty period must be maintained in sufficient level in order to meet the 5-day completion requirement.
  - D. Subsequent to any warranty periods under this contract and during the three years, it is requested that a parts inventory be maintained to allow for repairs for an additional two (2) year period.
  - E. Bidders shall have in existence, a service facility for repair, maintenance, and service of equipment delineated in this bid.
  - F. Complete address of authorized service facility, including mailing address and telephone number, is requested to be submitted as part of the bid response.
- Failure to maintain the service requirements of this bid may result in the vendor being considered in default.
26. **INSURANCE REQUIREMENTS:** Successful vendor(s) are required to have insurance coverage, as specified in the indemnity and insurance form(s), attached hereto and made a part of this bid. The successful vendor(s) must submit completed certificate of insurance form(s), before being recommended for award. Failure to submit this form(s), as noted, will result in the vendor(s) not being recommended for the bid award.
27. **UNAUTHORIZED SHIPMENT/SUBSTITUTION:** Unauthorized substitutions and shipments shall be grounds for termination. Vendors shall be considered in default of the contract and shall lose eligibility to transact new business with the Board for a period of fourteen (14) months from the date of termination by the Board.
28. **UL/CSA/ETL APPROVAL:** All electrical equipment shall bear the approval symbol or name of Underwriters' Laboratories, Inc., The Canadian Standards Association or ETL Testing Laboratories.
29. **VENDOR INFORMATION SHEET:** All bidders are requested to complete the attached Vendor Information Sheet. In order to conduct new business under this bid, M-DCPS requires that the vendor(s) have a current vendor application on file. The information on both documents must be consistent. Failure to comply with this condition may cause the Bidder(s) not to be awarded any new business. Vendor applications can be downloaded at, <http://procurement.dadeschools.net/>

**QUESTION 1:**

Trinitron is an obsolete and unavailable technology, no one will be able to meet the spec outlined in item 3B of your bid. Did you want a true FLAT screen crt instead?

**RESPONSE:**

*19" Monitor has been deleted . See new bidders response page attached.*

**QUESTION 2:** On Item # 4 since the USFF in combination of the upright stand placed behind the LCD is proprietary to one Mfg. Will Miami Dade be open to looking at a true all-in one desktop?

**RESPONSE:**

*Specification on Small Form Factor revised. See new bidders response page attached.*

**QUESTION 3:** In regards to the section titled Attach Documentation Demonstrating Evidence of at least 3 of the following:

1	Consistent Component Supply	
2	Installed Minimum Base of 1000 Computers/100 installed nodes for computers	
3	Shareholders Equity of \$200 million	
4	Return on Equity of 5%	
5	A firm having done business w/ MDCPS for 5 years and shipped a minimum of \$1,000,000 in systems	
6	Document shipments during last 3 years at more than 30% of the Districts needs	

Could you please further define what is required for each item.

**RESPONSE:**

***Consistent Computer Supply:***

*Example:*

*Evidence of contractual agreements with suppliers, invoices showing purchase of same component over a period of time.*

***Installed Minimum Base:***

*Example: Invoices, service tag calls*

***Shareholders Equity:***

*Example:*

*Financial Reports or statements reflecting Shareholder Equity*

***Return on Equity***

*Financial Reports or statements reflecting Return on Equity*

*Example:*

***A firm having done business w/ MDCPS for 5 years and shipped a minimum of \$1,000,000 in systems***

*Example*



Response to Questions – Bid 066-EE04 Computers: Classroom/Administrative, Servers and Laptops

*Historical Billing Statement reflecting shipments*

**Document shipments during last 3 years at more than 30% of the Districts needs**

*Example*

*Historical Billing Statement reflecting shipments*

**QUESTION 4:** The specifications for the Items 1-12 seem to be toward one vendor. Will the District accept offers that are equal to or better than the system specified?

**RESPONSE:**

The specifications are generic. District will evaluate all responses meeting or exceeding systems specified.

**QUESTION 5:**

Indemnification:

**respectfully requests that this clause be modified to read as follows:**

*“The Bidder shall hold harmless, indemnify and defend the indemnitees (as hereinafter defined) against any claim, action, loss, damage, injury, liability, cost or expense of whatsoever kind of nature including, but not by way of limitation, attorney’s fees and court costs arising out of bodily injury to persons, including death, or damage to tangible property arising out of or incidental to the performance of this Contract (including goods and services provided thereto) by or on behalf of the Bidder **to the extent of Bidder’s fault or negligence**, ~~whether or not due to or caused in part by the negligence of other culpability of the indemnity, excluding only the sole negligence or culpability of the indemnity.~~ The following shall be deemed to be indemnitees: The School Board of Miami-Dade County, Florida and its members, officers and employees.”*

**RESPONSE:**

*Indemnification language is Districts standard and will not be changed.*

**QUESTION 6:**

Performance Security

It is understood that no performance security is required for this procurement. However, should a performance bond be required, we respectfully request a waiver of any performance bond requirements.

**RESPONSE:**

*Performance Security is not required for this bid.*

**QUESTION 7:**

Instruction to Bidders I. Preparation of Bids

C.2. PRICES

Request revision to price language to reflect:

**XXX will prepay shipping costs for standard 3-5 day shipping. Once the order has been manufactured, customers that wish to upgrade shipping to 2<sup>nd</sup> day or next day may do so at an additional charge.**

XXX will bear risk of loss to the products from the point of delivery to selected shipping agent to your receipt of the products at your specified delivery address. Loss or damage that occurs during shipping by a carrier selected by M-DCPS is M-DCPS’s responsibility. Title to the products offered will pass to M-DCPS at Dell’s dock upon delivery of the products by Dell to the shipping agent.

For the purposes of this procurement, Dell understands that “inside delivery” shall be defined as systems being delivered to [KKD1] a central loading facility or inside central location, on the ground floor at the specified delivery address.

**RESPONSE:**

*This is the Districts Standard language and revisions will not be accepted.*

**QUESTION 8:**

Instruction to Bidders I. Preparation of Bids

VI. AWARDS, D. Purchase Orders

respectfully requests that this clause be revised to read as follows:

*“Purchase orders mailed to successful bidders are the official notification to delivery materials described therein: and the time allowed for delivery begins with the date of the purchase order. **Shipment for XXX systems is estimated to be 14-30 days after receipt of a valid and correct purchase order, barring any complications.** In the event that the successful bidder fails to deliver the materials in accordance with the terms and conditions of the bid **as clarified by XXX Response No. XXXX** and ~~purchase order~~ the bidder shall be considered to be in default of the contract and subject to the default provisions states in Instructions to Bidders Section VI. E. **as further clarified by XXX.**”*

**RESPONSE:**

*This is the Districts Standard language and revisions will not be accepted.*

**QUESTION 9:**

VI. AWARDS, E. DEFAULT

respectfully requests that the first sentence of this clause be revised to read as follows:

*“In the event of **material** default, which may include but is not limited to poor performance and/or non-performance, a vendor shall either (1) pay liquidated damages of 10 percent of the unit price of the item(s) awarded times the quantity when no purchase order has been issued, **or** 10 percent of the purchase order when a purchase order has been issued or \$100.”*

*“Material default” shall be limited to the extent of XXX direct negligence only, and shall not include any occurrences due to acts of nature, or events otherwise outside of XXXX control.*

In addition, XXX requests that it be extended a “cure” period of 30 calendar days to correct any perceived issues of “material default” prior to M-DCPS levying any damages.

**RESPONSE:**

*This is the Districts Standard language and revisions will not be accepted.*

**QUESTION 10:**

VII. Performance Security

Please refer to XXX previous response to “Bidder Qualification Form ” on page **Error! Bookmark not defined.**

**RESPONSE:**

*Performance Security is not required for this bid.*

**QUESTION 11:**

VIII. Samples

As XXX systems are built to order, we may require up to 10 days for delivery of evaluation units.

XXX has put together a special program to address the needs of our customers to evaluate our products. Under this “Buy and Try” program, when a customer is approved to evaluate a particular XXX product:

- will ship you the equipment requested in accordance with a numbered Dell Quotation.

## Response to Questions – Bid 066-EE04 Computers: Classroom/Administrative, Servers and Laptops

- will send you an invoice (including separately itemized shipping and handling charge and any applicable tax) for the equipment.
- The terms of the current Return Policy will apply for the designated period (number of days), beginning on the day of shipment. Anytime during this period, you may return the equipment to XXX in accordance with the terms of current return policy. At the end of the period, the invoice will become due and payable.
- You must agree to not modify, change or mark the equipment in any manner. XXX requires payment for any equipment that has been modified, changed, marked or evidences more than normal wear and tear.

### **RESPONSE:**

*See Special Condition 12. Samples, Revisions to language will not be accepted.*

### **QUESTION 12:**

#### **IX. Substitutions:**

Please note that XXX utilizes a number of different high-quality component manufacturers for its systems, and cannot guarantee that all proposed computes will have identical components. However, XXX limits the variance in the make and model of the components to those that will function in an identical fashion.

As technology changes rapidly in our industry, with new products and revisions coming in to the marketplace on a regular basis, XXX policy is necessarily one of product update and revision. XXX may revise and discontinue products (including components thereto) at any time without notice. In the event a product is discontinued, XXX will provide a product of the same or greater functionality, providing the product is available as part of XXX standard product listing.

### **RESPONSE:**

*This is the Districts Standard language and revisions will not be accepted.*

### **QUESTION 13:**

#### **XII. Recycling Requirements**

XXX requests that the following statement regarding packaging design, fulfill the District's requirements for a "letter."

XXX packaging consists of recycled content corrugated cardboard, PE and PS foams and molded pulp. Packaging material will vary depending on the product purchased. Our corrugated cardboard used in all boxes is fully recyclable and comprised of up to 40% post-consumer recycled content (the percentage varies based on market supply). Corrugated cardboard can be recycled at any local recycling center. Wooden pallets used to ship systems in bulk are 100% recyclable and reusable. Our PE and PS foams contain up to 15% post-industrial recycled content (percentage varies lot to lot). The foam is manufactured CFC/HCFC-free and contains no heavy metals. Foam is marked with "4" for PE and "6" for PS for ease in identification to recyclers. Molded pulp contains a minimum of 60% post-consumer recycled content but generally is 100% recycled content; molded pulp can be recycled with your cardboard.

Because of the fragility of computer products, our corrugated boxes are not reusable for subsequent computer shipments. Boxes and inserts are clearly marked and designed for ease of recycling. All our packaging materials are separable into recyclable streams. XXX does not glue packaging.

In addition to our individual packaging, XXX offers the option of Eco-Delivery for certain computer configurations at an additional cost.

### **RESPONSE:**

*This is the Districts Standard language and revisions will not be accepted.*

### **QUESTION 14:**

#### **XIV. Delivery and Billing**

##### **D. Payment**

The signing of a delivery ticket by M-DCPS's agent shall be interpreted by XXXI as acceptance of products delivered.

Response to Questions – Bid 066-EE04 Computers: Classroom/Administrative, Servers and Laptops

If dissatisfied with your XXX systems for any reason, those items may be returned only in accordance with XXX policy then in effect. Current return policy can be found at.

**RESPONSE:**

*This is the Districts Standard language and revisions will not be accepted.*

**QUESTION 15:**

**XVI. Compliance with Federal Regulations**

**A. Audits**

XXX will work with M-DCPS on commercial item price reviews for the items proposed in this response when requested by M-DCPS.

**RESPONSE:**

*This is the Districts Standard language and revisions will not be accepted.*

**QUESTION 16:**

**XVI. Compliance with Federal Regulations**

**B. Termination**

respectfully requests that this clause be modified to include the following:

**“Either party (M-DCPS or XXX) may elect to cancel/terminate the resulting contract by giving thirty (30) days notice to the other party.”**

“In the event M-DCPS elects to terminate purchases for any reason, it shall pay XXX for all products ordered and received in accordance with the resulting payment terms of the contract.”

**RESPONSE:**

*This is the Districts Standard language and revisions will not be accepted.*

**QUESTION 17:**

**SPECIAL CONDITIONS**

**6. E-Rate Program Participation and Invoicing Procedures:**

A. respectfully requests the following clause be revised to read as follows:

*“Where M-DCPS purchases are made using available E-rate funding, the selected Contractor will be required to submit their Service Provider Invoice (“SPI”) to the District **pursuant to XXX standard invoice format for the full price of the services and/or equipment with references made to the SLD funded portion, and then** after **such services and/or equipment have been delivered, installed and are operational** **XXX will submit an invoice** ~~but before any submission~~ to the Universal Service Administrative Company (“USAC”) for reimbursement.”*

B. respectfully requests the following clause be revised to read as follows:

*“The SPI will be a complete invoice(s) of all services and equipment and will reflect all charges. ~~To M-DCPS and to USAC. This single and consolidated invoice will contain a comprehensive itemized breakdown of all charges and clearly set forth the appropriate percentage of payments due from USAC and M-DCPS respectively.~~”*

C. respectfully requests the following clause be revised to read as follows:

*“The SPIs will also be required to show an itemized breakdown of all eligible and ineligible equipment **(as identified by M-DCPS to XXX** and/or services being procured in accordance with the corresponding M-DCPS purchase order. **The information on an M-DCPS purchase order may be included in more than one XXX invoice.**”*

D. respectfully requests the following clause be revised to read as follows:

*“The Contractor will only be permitted to submit an SPI for reimbursement to USAC once M-DCPS has reviewed and has returned a signed approval of said SPI to Contractor. All SPIs will be reviewed within 14 calendar ~~14 calendar~~ **7 calendar** days of receipt by the M-DCPS Director of the E-Rate Program.”*

E. respectfully requests the following clause be revised to read as follows:

*If, in the course of M-DCPS' review of any SPI, M-DCPS finds any variances between those items delivered and those for which a bill is being submitted, the M-DCPS E-Rate staff will notify the Contractor that they have not approved the SPI and will indicate which items need to be modified. Once any variances are corrected, the Contractor must resubmit the SPI to the M-DCPS Director of the E-Rate Program for their approval. M-DCPS will again ~~then~~ **then** have 14 calendar ~~14 calendar~~ **7 calendar** days to review the SPI.*

F. respectfully requests the following clause be revised to read as follows:

*“Contractor agrees that, at any time, M-DCPS is free to verify with USAC that only those M-DCPS approved SPIs have been submitted to USAC for reimbursement. Any ~~indication~~ **proof** that non-approved SPIs have been submitted to USAC will be considered a material breach of the terms of the contract. Additionally, M-DCPS will, upon becoming aware of any non-approved SPI submissions, notify USAC so that they may take any additional steps available to them to prevent waste, fraud and abuse within the program.”*

G. respectfully requests the following clause be revised to read as follows:

*“Damages assessed to the Contractor for **intentional** submission of a non-approved SPI may include and are not limited to suspension of the contract, termination of the contract, damages in the amount of the overpayments made to Contractor by M-DCPS or USAC, or suspension or disbarment from participation in the E-Rate program. In no way shall this contract modify or limit the rights of USAC against the Contractor.”*

**RESPONSE:**

*Language was written as part of an agreement with the SLD. Language revisions will **not** be accepted.*

**QUESTION 17:**

**7. POSTING AUTHORIZED PRODUCT**

respectfully requests the following clause be revised to read as follows:

*“Awarded product may be posted on the District's web and/or Shopping Cart. Awardees will be requested, upon notification, to supply electronically, in a format to be **mutually** determined by M-DCPS **and xxx**, information that may include thumbnails, full size pictures, and descriptive text. The requested information will be used to populate the shopping cart, for items awarded, with*

*sufficient information and descriptive detail to allow for easy use and item selection, for the District's end users. It is the intent of the District to utilize the Shopping Cart as the method for issuing purchase orders against this bid, and schools/offices will be requested to utilize the items posted at this site.”*

**RESPONSE:**

*Multiple vendors are utilized on this site. In order to maintain consistency and ease of use on our internal ordering system requirements will be determined by MDCPS.*

**QUESTION 18**

**8. DELIVERY**

Please refer to previous response to “Instructions to Bidders XIII.A.” regarding delivery terms.

Response to Questions – Bid 066-EE04 Computers: Classroom/Administrative, Servers and Laptops

For the purposes of this procurement, xxx understands that “inside delivery” shall be defined as systems being delivered to [KKD2] a central loading facility or inside central location, on the ground floor at the specified delivery address.

**RESPONSE:**

*Language will not be revised.*

**QUESTION 19:**

9. INSTALLATION AND SET-UP

Please note that services performed during onsite installation shall be only in accordance with the Installation Statement of Work enclosed with bid response.

**RESPONSE:**

*Vendor is to provide price for installation on the Bid Proposal Form as per the requirements of this Special Condition.*

**QUESTION 20:**

10. TECHNICAL MAINTENANCE MATERIAL AND INSTRUCTIONS

Manuals and other detailed documentation are available from the web page at the following URL:

**RESPONSE:**

Documentation is requested to be submitted as indicated in the bid

**QUESTION 21:**

11. PRODUCT APPROVAL

Please refer to XXX previous response to “Instructions to Bidders, IX.”

**RESPONSE:**

*Revisions as previously noted will not be accepted.*

**QUESTION 22:**

12. SAMPLES

Please refer to XXX previous response to “Instructions to Bidders, VII.”

**RESPONSE:**

*Revisions as previously noted will not be accepted.*

**QUESTION 23:**

15. REQUIREMENTS FOR MANUFACTURERS REQUESTING CONSIDERATION

Can links to information be submitted with this bid for the information requested in this section?

**RESPONSE:**

*Vendor must submit a hard-copy of the information requested with the bid package. Web links are not sufficient. Information submitted as part of an Inquiry will not be accepted as part of the vendors bid response.*

**QUESTION 24:**

16. NEW EQUIPMENT

The XXX configurations proposed will be *newly manufactured systems*. XXX warrants that the hardware products it manufactures will be free from defects in materials and workmanship.

When performing warranty repairs and building replacement products XXX uses new and reconditioned parts made by various manufacturers. If XXX repairs or replaces a product, it retains the warranty term of the original system.

The limited warranties applicable to XXX hardware products can be found at or in the documentation XXX provides with the product.

**RESPONSE:**

*Revisions to language will not be accepted.*

**QUESTION 25:**

18. PROJECTED MAXIMUM ACCEPTABLE COMPONENT FAILURE RATE

XXX requests that “failure” as defined in this clause be further limited to occurrences requiring on-site services in excess of two times for the same XXX-warranted hardware component on the same XXX system. XXX will comply should M-DCPS notify XXX of any occurrences meeting this definition/criteria.

**RESPONSE:**

*Revisions to language will not be accepted.*

**QUESTION 26:**

19. ACCEPTED COMPUTERS

Please refer to XXX previous response to “Instructions to Bidders, IX.”

**RESPONSE:**

*Revisions to language will not be accepted.*

**QUESTION 27:**

23. LABELING

2. Date of Manufacture: While Dell’s systems do not typically display the date of manufacture, Dell’s technical support representatives can instantly access the end-user’s model number and configuration in Dell’s Product Support (DPS) system by simply asking for the 5-character service tag located on the back of each Dell system. Armed with this information, the technician may begin any necessary troubleshooting procedures with the end user.

DPS shows the technical support representative the complete service history of that particular PC. The technical support representative must log entries into DPS each time there is communication with a customer, including nature of the problem and troubleshooting steps taken, insuring that each call into Technical Support is documented. The technical support representative uses the service history to determine whether a problem needs escalation or needs to be researched further.

**Optional Asset Tagging:** Please note, Dell can provide a customized asset tag at an additional cost to include this information. Please refer to **Error! Bookmark not defined.** for additional information.

**RESPONSE:**

*See Bid Addendum*

**QUESTION 28:**

25. SERVICE

C. To facilitate lower cost migration and ease of use in the future, XXX has standardized many features of the products within each product line, thereby maximizing parts availability. It is XXX policy to make spare parts for XXX systems available for five years from the date of system purchase as long as those parts remain commercially available. Please note that out-of-warranty spare parts may not be available for next day dispatch.

D. Please refer to XXX previous response above to “Special Condition 25.C.”

**RESPONSE:**

*Vendor is required to comply, no changes to language will be made.*

**QUESTION 29:**

26. INSURANCE

Can we submit insurance now for review.

**RESPONSE:**

*Insurance will be requested by Risk Management as part of the evaluation process. Do not submit now.*

**QUESTION 30:**

27. UNAUTHORIZED SHIPMENT/SUBSTITUTION

Please refer to XXX previous response to “Instructions to Bidders, IX.” on page **Error! Bookmark not defined.**

**RESPONSE:**

*Revisions as previously noted will not be accepted.*

**QUESTION 31:**

31. INVOICING AND PAYMENT

In accordance with the payment terms XXX offers payment terms of net forty-five (45) days after the date of XXX invoice.

XXX offers the Satisfaction Guarantee stated in XXX previous response to “Instructions to Bidders XIV.D.”, in lieu of any acceptance provisions.

**RESPONSE:**

*Revisions as previously noted will not be accepted.*

**QUESTION 32:**

32. ACCEPTANCE

XXX offers Satisfaction Guarantee in lieu of any acceptance provisions. Please refer to page for detailed information.

XXX offers Satisfaction Guarantee stated in XXX previous response, in lieu of any acceptance provisions.

**RESPONSE:**

*Revisions as previously noted will not be accepted.*

**QUESTION 33:**

37. BACKGROUND SCREENING REQUIREMENTS

Respectfully requests the following clause be revised to read as follows:



*"In accordance with the requirements of sections 1012.32, 1012.465, and 435.04, Florida Statutes (2004) as well as with the requirements of HB 1877, The Jessica Lunsford Act (2005), effective September 1, 2005, Contractor agrees to certify under oath and penalty of perjury, see ATTACHMENT A (Sworn Statement Pursuant to Sections 1012.32, 1012.465, and 435.04, Florida Statutes (2004) and HB 1877, The Jessica Lunsford Act (2005)) which is incorporated fully herein by reference, that Contractor and all of its employees who provide or may provide **on-site services at a school where students are present** under this Agreement have completed all background screening requirements as outlined in the above-referenced statutes.*

*Additionally, Contractor agrees that each of its employees, representatives, agents, subcontractors or suppliers who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds must meet level 2 screening requirements as described in sections 1012.32 and 435.04, Florida Statutes, and further upon obtaining level 2 clearance, must obtain a required Board issued photo identification badge which shall be worn by the individual at all times while on Board property when students are present.*

*Contractor agrees to bear any and all costs associated with acquiring the required background screening – including any costs associated with fingerprinting and obtaining the required photo identification badge. Contractor agrees to require all its affected employees to sign a statement, as a condition of employment with Contractor in relation to performance under this Agreement, agreeing that the employee will abide by the heretofore described background screening requirements, and also agreeing that the employee will notify the Contractor/Employer of any arrest(s) or conviction(s) of any offense enumerated in s. 435.04, Florida Statutes within 48 hours of its occurrence.*

*Contractor agrees to provide the Board with a list of all of its employees who have completed background screening as required by the above-referenced statutes and who meet the statutory requirements contained therein. Contractor agrees that it has an ongoing duty to maintain and update these lists as new employees are hired and in the event that **Contractor knows that** any previously screened employee fails to meet the statutory standards. Contractor further agrees to notify the Board ~~immediately upon becoming aware~~ **as soon as possible upon Contractor knowing** that one of its employees who was previously certified as completing the background check and meeting the statutory standards is subsequently arrested or convicted of any disqualifying offense. ~~Failure by Contractor to notify the Board of such arrest or conviction within 48 hours of being put on notice and within 5 business days of the occurrence of a qualifying arrest or conviction, shall constitute grounds for immediate termination of this Agreement by the Board.~~*

*The parties further agree that failure by Contractor to perform any of the duties described in this section shall constitute a material breach of the Agreement entitling the Board to terminate this Agreement immediately, **M-DCPS shall pay for all hardware received and services performed** with no further responsibility to make payment or perform any other duties under this Agreement."*

**RESPONSE**

*Vendor is required to comply, no changes to language will be made.*

**QUESTION 34:**

If the vendor has a clarification, exception or revision to the bid language, how would the district like that to be reflected in the vendor response?

**RESPONSE:**

*Changes to the bid language by the bidder would render the bid non-responsive.*

**QUESTION 35:**

For the letter of reference from a customer, the RFP states: "Bidders submitting servers for consideration must supply letters from customers with minimum installed nodes of 100" What exactly does that mean?

**RESPONSE**

A "Node" is defined as a device or server. "Any device connected to network. PCs, servers, and printers are all nodes on a network" or "A single machine on a network"

**QUESTION 36:**

Will we need to attach copies of the quotes as well as pictures of the items? Why are the high end Mini Tower and Low End desktop configurations eliminated?

**RESPONSE**

Pictures, if required will be requested after award. District has made a decision to standardize to the units on the bid response form.

**QUESTION 37:**

In reference to “Special Conditions, Item 25 B - Will the helpdesk person be responsible for answering queue calls on all installed equipment at M-DCPS or just the XXX installation base? Could you please provide details surrounding the responsibilities of the onsite person? What is the typical weekly call volume so we can make sure to staff accordingly?

**RESPONSE**

*Yes, all M-DCPS Equipment. The helpdesk person will be responsible for resolving and logging PC Computer, Server and Printer issues and also logging Telephony calls. The weekly call volume per agent is about 200 calls.*

**Question 38**

Multiple business partners have requested pricing from XXX, does Miami Dade have a XXX?

**Response**

*This is an open and competitive solicitation. All responsive and responsible bidders meeting specification will be considered.*

**Question 39**

Are we allowed to release pricing to all partners that request pricing?

**Response**

*This is an open and competitive solicitation. All responsive and responsible bidders meeting specification will be considered.*

**Question 40**

Can XXXX recommend a business partner?

**Response**

*This is an open and competitive solicitation. All responsive and responsible bidders meeting specification will be considered.*

**Question 41**

Will it be to our benefit to partner with a Minority/Women owned business partner?

**Response**

*This is an open and competitive solicitation. All responsive and responsible bidders meeting specification will be considered.*

**Question 42**

Will IBM/Lenovo be able to present to Miami -Dade after the October 25th date?

**Response**

*Competitive solicitations are under the Cone of Silence. Discussions of the bid process and results will not occur until after award recommend is published.*

**Question 43**

How soon can XXX discuss the RFP with employees of Miami Dade( IT Staff)?

**Response**

*Competitive Bid solicitations are under the Cone of Silence. Discussions of the bid process and results will not occur until after award recommend is published.*

**Question 44**

If requested product is no longer available, would you like XXX to recommend technology?

**Response**

*Items submitted for consideration must meet or exceed the specifications.*

**Question 45**

Who would we contact if additional questions come up after the Oct 7th date?

**Response**

**CONE OF SILENCE:** A Cone of Silence is applicable to this competitive solicitation. Any inquiry, clarification, or information regarding this bid must be requested, in writing, by FAX or E-mail to:

A COPY OF THIS WRITTEN REQUEST  
MUST BE SENT SIMULTANEOUSLY TO:

LINDA LEASBURG-KRAMER, SUPERVISOR  
CLERK  
PROCUREMENT MANAGEMENT SERVICES  
MIAMI-DADE COUNTY PUBLIC SCHOOLS  
1450 N.E. 2<sup>ND</sup> AVENUE, ROOM 352  
MIAMI, FLORIDA 33132  
FAX #305-523-3362  
[martinez@dadeschools.net](mailto:martinez@dadeschools.net)  
E-MAIL: [lleasburg-kramer@dadeschools.net](mailto:lleasburg-kramer@dadeschools.net)

ILEANA MARTINEZ, SCHOOL BOARD  
MIAMI-DADE COUNTY PUBLIC SCHOOLS  
1450 N.E. 2<sup>ND</sup> AVENUE, ROOM 268B  
MIAMI, FLORIDA 33132  
FAX #305-995-1448  
E-MAIL:

**Question 46**

Does M-DCPS require any image assistance (ie: image loaded by manufacturer) or asset tagging services?

**Response**

See Bid Addendum with regard to Specification 23, LABELING

**Question 47**

3 year onsite warranty specified. What service level do they want, Next business day, 24X7 4 hour response, or 24 X 7 2 hour response?

**Response**

24. **WARRANTY:** The warranty for equipment, after delivery and acceptance by the school or department, shall be for **three (3) years** on-site, including all parts and labor. All warranty claims require a 24-hour response time, and all warranty work on computer systems shall be completed within three days of notification from the end user. If the equipment cannot be restored to normal operation within three (3) working days, the vendor must provide replacement equipment as a loaner at no additional cost to M-DCPS until the M-DCPS owned equipment is repaired and reinstalled. A detailed description of all repair work shall be provided to the end user after the work is completed. When performing any work at a school site, service personnel must check in at the main office prior to commencement of work. Additionally, vendor's representatives must comply with Special Condition 37, JESSICA LUNSFORD ACT. If equipment cannot be repaired at the site, the vendor will provide shipping materials, shipping instructions, call tags and pay all shipping charges. If repairs cannot be made within three days, the vendor may be considered in default of the contract.

**Question 48**

Is Miami Dade PS aware that the 2.8 GHz processor specified is nearing end of life?

**Response**

Yes. Quotes will be obtained in the future based on any industry revisions.

**Question 49**

Will servers/PCs be procured individually or in bulk?

**Response**

*Both. Purchases range from single replacement units at sites to full site roll-outs. Awarded vendors will be placed on the Districts web site and sites will place orders based on their needs.*

**Question 50**

When will servers/PCs be purchased? When will they be deployed?

**Response**

*Will be purchased as needed.*

**Question 51**

Can server image be cloned if multiple systems?

**Response**

Yes, if specifications at time of quote allow for cloned images.

**Question 52**

Where does the Tower system and 15" monitor go for those configurations? I assume they are not putting those in a rack, but just want to make sure?

**Response**

*Dependent on site*

**Question 53**

Please explain installation and set up requirements for Laptops (pg. 9, question #9)?

**Response**

9. ***INSTALLATION AND SET-UP:*** *Installation and set-up consists of unpacking, connection of monitor, keyboard and mouse, connecting equipment to existing power outlets, ensuring operation of the operating system, basic network setup including Internet access, network connections, and removal of all dunnage. Vendor must insure satisfactory operation of each and every computer system when installation is requested. Installation shall be completed within three (3) days of delivery date, or as required by the end-user. **Charges for installation shall be at the rate established on the bid submission and on future Request for Quotes, as requested.***

***Pricing Option for installation was listed only on desktops.***

**Question 54**

Under the PC Tab, Item #1, you have listed the requirements for your Item #1 (High End CAD machine) to include a Xeon Processor. Is a Pentium 4 model acceptable and if so, what would the minimum requirements be? Also, you have requested a 74GB SATA, 10,000 rpm Hard Drive. Is this your minimum requirement?

**Response**

No, a Pentium 4 processor is not acceptable. Yes, The 74GB SATA drive is our minimum requirement.

### **Question 55**

Under the PC Tab, you have stated that "Classroom/Admin computers, items 1-4H to be awarded as a total low per manufacturer". Does this mean that you will be taking the **average** of all of the pricing on this page and awarding it to the overall lowest bidder?

Same question would apply to other sections

### **Response**

**AWARD:** *The bid will be awarded to one responsive and responsible vendor, for each manufacturer (i.e., Apple, Dell, Hewlett Packard or Manufacturers Authorized Dealer), meeting requirements as listed in Special Condition 14, MANUFACTURERS/AUTHORIZED DEALER CERTIFICATION and Special Condition 15, REQUIREMENTS FOR MANUFACTURERS REQUESTING CONSIDERATION, offering the lowest total discounted prices on the items listed per Group. A maximum of 5 manufacturers per Group will be awarded. Submissions will be evaluated and ranked from low to high per Group. The top five, offering the lowest total discounted prices, meeting all requirements per Group, will be awarded. Group 5, Balance of Line will be awarded to the vendors receiving awards in Groups 1 through 4. Groups are identified as follows:*

- *Group 1 – Classroom/Administrative Computers*
- *Group 2 – Laptops and Tablets*
- *Group 3 – Servers*
- *Group 4 – Storage Carts*
- *Group 5 – Balance of Line (i.e., Peripherals, printers, etc.)*

*Pricing solicited for items listed, will be firm for 180 days after award and will be used for the initial posting to the Districts Shopping Cart, e-catalog or other e-procurement sites, as deemed appropriate. The Board reserves the right to issue Request for quotes during this initial period for specific projects, if deemed in the best interest of the Board. Request for Quotes, for future needs, will be solicited, from the list of awarded vendors, per Group.*

### **Question 56**

Item #5 (under Laptop Tab) asks for a Combo drive "internal/external". Does this mean an external Combo drive is acceptable for this configuration? Same question applies for Floppy Drive.

### **Response**

No, only item #4 can have external drives. Items #5-#7 call for modular drives.

### **Question 57**

Does M-DCPS have a Microsoft Select Agreement? What are the conditions of this agreement?

### **Response**

The District has a Microsoft Agreement.

### **Question 58**

Item #6 Configuration asks for a 3.5" Floppy Drive. Is an external Floppy Drive acceptable for this configuration? Same question applies for Configuration #7 & #8.

### **Response**

No, only item #4 can have external drives. Items #5-#7 call for modular drives.

**Question 59**

On page 10, question #13 - asks for installation of the O/S and for awarded vendor to provide Recovery CD's. Is it acceptable to provide a back-up copy (restore copy) of the Hard Drive in a hidden partition in lieu of providing 1 Recovery CD per unit?

**Response**

We are requiring the recovery CD. (Example: hard drive fails - How does the user rebuild without a recovery CD?)

**Question 60**

Does the Manufacturer, who is responding with an approved Vendor, have to fill out the Vendor Information Sheet and Vendor application (pg. 12, question #29)

**Response**

*The vendor submitting the bid is required to fill out and provide all documentation.*

**Question 61**

Please clarify what you are needing regarding the "Sworn Statement...Jessica Lunsford Act" (pg 15, point 10) - do you need one form from the Vendor and one from the Manufacturer? Or do you need one form per employee?

**Response**

*All vendors doing business with the District need to comply.*

**Question 62**

What is the final determination on how the awards will be made? Is it low-cost only?

**Response**

**AWARD:** *The bid will be awarded to one responsive and responsible vendor, for each manufacturer (i.e., Apple, Dell, Hewlett Packard or Manufacturers Authorized Dealer), meeting requirements as listed in Special Condition 14, MANUFACTURERS/AUTHORIZED DEALER CERTIFICATION and Special Condition 15, REQUIREMENTS FOR MANUFACTURERS REQUESTING CONSIDERATION, offering the lowest total discounted prices on the items listed per Group. A maximum of 5 manufacturers per Group will be awarded. Submissions will be evaluated and ranked from low to high per Group. The top five, offering the lowest total discounted prices, meeting all requirements per Group, will be awarded. Group 5, Balance of Line will be awarded to the vendors receiving awards in Groups 1 through 4. Groups are identified as follows:*

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*Pricing solicited for items listed, will be firm for 180 days after award and will be used for the initial posting to the Districts Shopping Cart, e-catalog or other e-procurement sites, as deemed appropriate. The Board reserves the right to issue Request for quotes during this initial period for specific projects, if deemed in the best interest of the Board. Request for Quotes, for future needs, will be solicited, from the list of awarded vendors, per Group.*

**Question 63**

Will special consideration be given to a Vendor who can provide "value-added" items such as FREE educational software or other tools that could assist M-DCPS enduser

productivity?

**Response**

**AWARD:** *The bid will be awarded to one responsive and responsible vendor, for each manufacturer (i.e., Apple, Dell, Hewlett Packard or Manufacturers Authorized Dealer), meeting requirements as listed in Special Condition 14, MANUFACTURERS/AUTHORIZED DEALER CERTIFICATION and Special Condition 15, REQUIREMENTS FOR MANUFACTURERS REQUESTING CONSIDERATION, offering the lowest total discounted prices on the items listed per Group. A maximum of 5 manufacturers per Group will be awarded. Submissions will be evaluated and ranked from low to high per Group. The top five, offering the lowest total discounted prices, meeting all requirements per Group, will be awarded. Group 5, Balance of Line will be awarded to the vendors receiving awards in Groups 1 through 4. Groups are identified as follows:*

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*Pricing solicited for items listed, will be firm for 180 days after award and will be used for the initial posting to the Districts Shopping Cart, e-catalog or other e-procurement sites, as deemed appropriate. The Board reserves the right to issue Request for quotes during this initial period for specific projects, if deemed in the best interest of the Board. Request for Quotes, for future needs, will be solicited, from the list of awarded vendors, per Group.*

**Question 64**

Will special consideration be given to a Vendor who has been ranked #1 by Gartner or other highly respected analysts?

**Response**

**AWARD:** *The bid will be awarded to one responsive and responsible vendor, for each manufacturer (i.e., Apple, Dell, Hewlett Packard or Manufacturers Authorized Dealer), meeting requirements as listed in Special Condition 14, MANUFACTURERS/AUTHORIZED DEALER CERTIFICATION and Special Condition 15, REQUIREMENTS FOR MANUFACTURERS REQUESTING CONSIDERATION, offering the lowest total discounted prices on the items listed per Group. A maximum of 5 manufacturers per Group will be awarded. Submissions will be evaluated and ranked from low to high per Group. The top five, offering the lowest total discounted prices, meeting all requirements per Group, will be awarded. Group 5, Balance of Line will be awarded to the vendors receiving awards in Groups 1 through 4. Groups are identified as follows:*

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*Pricing solicited for items listed, will be firm for 180 days after award and will be used for the initial posting to the Districts Shopping Cart, e-catalog or other e-procurement sites, as deemed appropriate. The Board reserves the right to issue Request for quotes during this initial period for specific projects, if deemed in the best interest of the Board. Request for Quotes, for future needs, will be solicited, from the list of awarded vendors, per Group.*



**Question 65**

Who will be making the final determination on who will be awarded? Is there a committee in place? And if so, who makes up the committee?

**Response**

**AWARD:** *The bid will be awarded to one responsive and responsible vendor, for each manufacturer (i.e., Apple, Dell, Hewlett Packard or Manufacturers Authorized Dealer), meeting requirements as listed in Special Condition 14, MANUFACTURERS/AUTHORIZED DEALER CERTIFICATION and Special Condition 15, REQUIREMENTS FOR MANUFACTURERS REQUESTING CONSIDERATION, offering the lowest total discounted prices on the items listed per Group. A maximum of 5 manufacturers per Group will be awarded. Submissions will be evaluated and ranked from low to high per Group. The top five, offering the lowest total discounted prices, meeting all requirements per Group, will be awarded. Group 5, Balance of Line will be awarded to the vendors receiving awards in Groups 1 through 4. Groups are identified as follows:*

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*Pricing solicited for items listed, will be firm for 180 days after award and will be used for the initial posting to the Districts Shopping Cart, e-catalog or other e-procurement sites, as deemed appropriate. The Board reserves the right to issue Request for quotes during this initial period for specific projects, if deemed in the best interest of the Board. Request for Quotes, for future needs, will be solicited, from the list of awarded vendors, per Group.*

**Question 66**

Does M-DCPS require any image assistance (ie: image loaded by manufacturer) or asset tagging services?

**Response**

*See Bid Addendum with regard to Specification 23, LABELING*

**Question 67**

Who would we contact if additional questions come up after the Oct 7th date?

**Response**

**CONE OF SILENCE:** *A Cone of Silence is applicable to this competitive solicitation. Any inquiry, clarification, or information regarding this bid must be requested, in writing, by FAX or E-mail to:*

*A COPY OF THIS WRITTEN REQUEST MUST BE SENT SIMULTANEOUSLY TO:*

*LINDA LEASBURG-KRAMER, SUPERVISOR  
CLERK  
PROCUREMENT MANAGEMENT SERVICES  
MIAMI-DADE COUNTY PUBLIC SCHOOLS  
1450 N.E. 2<sup>ND</sup> AVENUE, ROOM 352  
MIAMI, FLORIDA 33132  
FAX #305-523-3362  
[martinez@dadeschools.net](mailto:martinez@dadeschools.net)  
E-MAIL: [lleasburg-kramer@dadeschools.net](mailto:lleasburg-kramer@dadeschools.net)*

*ILEANA MARTINEZ, SCHOOL BOARD  
MIAMI-DADE COUNTY PUBLIC SCHOOLS  
1450 N.E. 2<sup>ND</sup> AVENUE, ROOM 268B  
MIAMI, FLORIDA 33132  
FAX #305-995-1448  
E-MAIL:*

BID PROPOSAL FORM (FORMAT B)

PROJECT TITLE	CLASSROOM ADMINISTRATION, SERVERS AND LAPTOPS
BID #	066-EED4
TITLE	Computers, Classroom/Administrative, Servers, and Laptops
BUYER	L. Leasburg-Kramer, Supervisor
VENDOR SHALL INDICATE MANUFACTURER'S WARRANTY IF GREATER THAN THREE YEARS	

GROUP 1 - CLASSROOM/ADMINISTRATIVE COMPUTERS, ITEMS 1 THROUGH 4H TO BE AWARDED AS A TOTAL LOW PER MANUFACTURER

Vendor is to provide specifications in shaded space provided

MONITOR SELECTION FOR ITEMS 1 AND 2

ITEM #	Monitors	Monitor Order Required with Workstation SPECIFICATIONS	Item #	VENDOR SPECIFICATIONS	PRICE \$	QUOTE#
3A	Monitor	17 inch color flat monitor with speakers (16" viewable) per tier 1024x768 pixels at 60 Hz resolution, 0.27mm dot pitch ENERGY STAR® compliant	Monitor			
3B	Monitor	17 inch LCD flat panel display (17.0" viewable) with USB connectors and speakers or attachable speaker bar per tier 1280x1024 pixels, 450:1 contrast ratio, 250 cd/m² brightness mandatory 15-Pin D-Sub connector, optional dvi connector	Monitor			

BID PROPOSAL FORM (FORWARD BY \_\_\_\_\_)

NAME OF BIDDER \_\_\_\_\_

BID # 096-EE04 \_\_\_\_\_

TITLE: Computers, Classroom/Administrative, Servers, and Laptops

BUYER: L. Leasburg-Kramer, Supervisor

VENDOR SHALL INDICATE MANUFACTURER'S WARRANTY, IF GREATER THAN THREE YEARS \_\_\_\_\_

GROUP 1 - CLASSROOM/ADMINISTRATIVE COMPUTERS, ITEMS 1 THROUGH 4H TO BE AWARDED AS A TOTAL LOW PER MANUFACTURER

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**SMALL FORM FACTOR INCLUDES MONITOR**  
 ADMINISTRATIVE/CLASSROOM - ULTRA SMALL FORM FACTOR (NOT FOR TYPICAL CLASSROOM USE) Utilize in areas with space restrictions

ITEM 4	SPECIFICATIONS	ITEM 1	VENDOR SPECIFICATIONS	PRICE PER UNIT	MODEL QUOTE
Processor:	Ultra Small Form Factor, Pentium 4 521/2 833MHz, 18K, 800FSB with Hyper-Threading, MITS File System	Processor Type Number			
Memory:	512MB, Iron-ECC, 533MHz DDR2, 1 x 512	Memory:			
Monitor:	17 inch LCD flat panel display (17.0 viewable), with USB Connections and speakers or attachable speaker bar per tier 1280x1024 pixels, 450:1 contrast ratio, 260 cd/m <sup>2</sup> brightness mandatory, 15-Pin D-Sub connector, optional dvi connector, must include upright stand for placing PC behind LCD monitor OR any ALL-In-One Desktop (CPU and Monitor Combined as a single unit)	Monitor:			
Video:	Integrated Video, Intel® GMA950	Video:			
CDROM:	8X DVD+RW	CDROM:			
Hard Drive:	80GB SATA, 7200 RPM, Hard Drive	Hard Drive:			
Keyboard:	USB keyboard	Keyboard:			
Mouse:	2-Button Optical Mouse with Scroll (USB)	Mouse:			
Floppy Drive:	1.44MB 3.5 inch Floppy Drive	Floppy Drive:			
Network Card:	Integrated 10/100/1000	Network Card:			
Warranty:	3 year onsite	Warranty:			
Audio:	Integrated	Audio:			
OS:	Windows XP Professional, SP2, with media	OS:			
Case:	Ultra Small Form Factor design with a minimum of one optical drive	Case:			
Cable:	7 ft. Cat 5 Patch Cable	Cable:			
Cable:	DVI-to-VGA Video Adapter	Cable:			
OS:	Windows 2003 CAL	OS:			
USB Ports:	USB 2.0 6 - 2 on front, 4 on back	USB Ports:			

BID PROPOSAL FORM (FORWARD BY \_\_\_\_\_)  
 Bid # 06-EE04  
 Title: Computers, Classroom/Administrative, Servers, and Laptops  
 Buyer: L. Leasburg-Kramer, Supervisor  
 VENDOR SHALL INDICATE MANUFACTURER'S WARRANTY, IF GREATER THAN THREE YEARS \_\_\_\_\_

GROUP 1 - CLASSROOM/ADMINISTRATIVE COMPUTERS, ITEMS 1 THROUGH 4H TO BE AWARDED AS A TOTAL LOW PER MANUFACTURER

**SMALL FORM FACTOR INCLUDES MONITOR**

ADMINISTRATIVE/CLASSROOM - ULTRA SMALL FORM FACTOR (NOT FOR TYPICAL CLASSROOM USE) Utilize in areas with space restrictions

ITEM 4	SPECIFICATIONS	ITEM 1	VENDOR SPECIFICATIONS	PRICE PER UNIT	QUOTE#
Processor:	Ultra Small Form Factor, Pentium 4 521/2 833MHz, 18K, 800FSB with Hyper-Threading, MITS File System	Processor Type Number:			
Memory:	512MB, Iron-ECC, 533MHz DDR2, 1 x 512	Memory:			
Monitor:	17 inch LCD flat panel display (17.0 viewable), with USB Connections and speakers or attachable speaker bar per tier 1280x1024 pixels, 450:1 contrast ratio, 260 cd/m <sup>2</sup> brightness mandatory, 15-Pin D-Sub connector, optional dvi connector, must include upright stand for placing PC behind LCD monitor OR any ALL-In-One Desktop (CPU and Monitor Combined as a single unit)	Monitor:			
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Hard Drive:	80GB SATA, 7200 RPM, Hard Drive	Hard Drive:			
Keyboard:	USB keyboard	Keyboard:			
Mouse:	2-Button Optical Mouse with Scroll (USB)	Mouse:			
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